

MCPHERSON RANCH OWNERS ASSOCIATION, Inc.

2018 Annual Meeting
October 16, 2018, 6:30PM
Kay Granger Elementary School
12771 Saratoga Springs Circle
Keller, TX 76248

MINUTES

Board of Directors Present:

- Joshua Brown– President
- Alex Romero - Director
- Nelsie Austin - Treasurer
- Cat Casey - Secretary
- Cliff Sheldon - Director

Neighborhood Management Company Present:

- Kelly Stafford – Senior Community Manager
- Angela Spikes – Community Assistant

MEETING CALLED TO ORDER:

Meeting was called to order at 6:37pm.

ESTABLISH QUORUM:

Quorum established with members present and proxy vote cards

ELECTION:

Board of Directors responsibilities were discussed for each position: President, Vice President, Secretary, Treasurer, and Director at Large. Josh Brown, Alex Romero and Nelsie Austin were re-elected to the Board.

MANAGEMENT REPORT

Kelly Stafford with Neighborhood Management, provided information for the duties of the Property Manager, the accounting group, and administration support. Duties included property drives, vendor management, and preparation of tax records, monthly financials, collections, newsletters, and homeowner inquiries.

FINANCIAL REPORT

Nelsie Austin went over the Financial Report and 2019 budget.

COMMUNITY UPDATES

Joshua Brown went over the decision to change Management Company and Landscape Company.

ADJOURNMENT

Meeting was adjourned at 7:48 pm.